

AGENDA ITEM 4 - Update on current projects for the meeting on 13 January 2026

a) **The Cut – Enhancements**

Cllr Nicholson has met with Island Roads and will provide an update at the meeting.

b) **Medina Road Public Conveniences – Disabled Door**

Island Roads have installed the barriers. The door specialist has been asked to advise his availability to attend and commission the door.

c) **Cowes High Street Events and Improvements**

The Town Council has accepted the quotation from JH Architecture for the architectural services for the design of the proposed improvements for the area outside Sainsbury's. Currently approved are RIBA Stage 2 – Concept Design, £500; RIBA Stage 3 – Spatial Coordination, £750; RIBA 1 Stage 4 – Technical Design, £750, being £2,000 in total. There is an option to add on RIBA Stage 5 – Construction at a later stage.

d) **Public Conveniences - Refurbishment Forward Plan**

Jasmine's fees of £2,700 for Stage 4 – Technical Design and £2,400 for Stage 5 – 6 – Construction, Contract Administration and Defects Inspection have been approved for The Parade public conveniences refurbishment. The Town Council has approved the Specification Note for The Parade Toilet Refurbishment.

e) **Living Wall**

The Facilities & Town Manager will be painting the wall and installing the plants' support structure.

f) **Public Conveniences Accessibility Audit**

Lifeline Alarms have been appointed to supply and install emergency call systems in the Town Council's accessible public conveniences for the sum of £4,227.00, along with maintenance costs of £1,518.00 per annum, with the cost to be met from the money set aside for this system, Min. Nos. 9226c1, 9226c2 and 9296 refer.

The Chairman and Facilities & Town Manager reviewed the Accessibility Audit on 19 November 2025.

g) **Installation of a permanent flagpole in Northwood Park**

An up to date cost for the supply and fitting of a permanent flagpole by the War Memorial has been obtained. Permission will need to be sought from Northwood House Charitable Trust Co. Ltd to site a permanent flagpole, before progressing further. Councillor Sanders will provide the Clerks with the text for the email.

h) **Smart CCTV cameras**

The Facilities and Town Manager asked the IW Council to follow up the costs for a trial smart CCTV camera and data analysis exercise. A quotation has been received in the sum of £2,353.56 from Island Roads, who state:

'The Service Provider has now received the Subcontractor's quotation for producing 48 hours of CCTV footage and the production of a report in a format similar to the attached file "Tracsis Sample Report." To enable processing of the data from the CCTV system, an upgrade to the existing camera is required to generate imagery compatible with the Tracsis software. The cost associated with this camera upgrade has been included within the Schedule 17 cost estimate.

Alternative options have been evaluated; however, due to the specific site conditions, installing a temporary camera is not feasible. Consequently, upgrading the existing camera presents the most cost-effective solution for the Authority. It is recommended that the survey is undertaken in a spring neutral month (April, May or June).'

Councillors to consider whether to pay for the upgrading of one of the existing CCTV cameras, as the proposed temporary camera is not a viable option.

i) **Northwood Recreation Ground users' survey**

The survey is currently on hold, pending the results of the Youth Voice survey of CEC students.

j) **The Town's Christmas Events**

This is a standing item. A review of the 2025 event can be discussed, and plans for any event for 2026 raised.

k) **Segregation of Ladies / Gents facilities at The Cut Public Conveniences**

At the meeting of the Projects Committee on 11 November 2025, Councillors agreed that this item would be included as a potential project for further consideration at this meeting.